

A regular meeting of the Alcona County Road Commission was held at the office of the Road Commission, Lincoln, MI, Wednesday, January 10, 2018, at 4:00 p.m. and the meeting was opened with the pledge of allegiance to the flag of the United States of America.

Present: Alfred Scully, Chair; Harry Harvey, Vice-Chair, Theodore Somers, third member; Jesse Campbell, Managing Director; Renee LaVergne, Account Clerk; Marlena Mac Neill, Administrative Assistant; Michael Escareno, Superintendent

Also present: Drew Milwrick; Beth Gohs, The Alpena News; Dan Novak AIS Equipment

ORGANIZATIONAL

Moved by Commissioner Harvey, Somers, that Commissioner Scully be elected Chairman for the ensuing year.
Ayes: All Nays: None Motion carried.

Moved by Commissioner Scully, Somers, that Commissioner Harvey be elected Vice-chairman for the ensuing year. Ayes: All Nays: None Motion carried.

Moved by Commissioner Harvey, Somers, that the regular Board meetings for 2018 be on the second and fourth Wednesday of each month. All meetings to be at the Road Commission office, Lincoln, Michigan, beginning at 4:00 p.m., unless otherwise noted. Motion carried.

Moved by Commissioner Somers, Harvey, that the depositories for the Road Commission be Huron Community Bank and Alpena Alcona Area Credit Union. Motion carried.

Moved by Commissioner Harvey, Somers, to use the services of Attorney David Cook for legal issues. Motion carried.

Moved by Commissioner Somers, Harvey, that Administrative Assistant or Clerk be authorized to pay payrolls when due for the ensuing year. Motion carried.

Moved by Commissioner Harvey, Somers, that for the purpose of administering the Road Commission budget in accordance with the provisions of Public Act 621 of 1978, as amended, the following provisions be adopted:

1. Jesse J. Campbell, Managing Director, is designated as Chief Administrative Officer and Renee K. LaVergne, Account Clerk, is designated as Fiscal Officer.
2. The Chief Administrative Officer is authorized to transfer up to 25 percent of a line item amount approved in the Road Commission budget to another line item without prior approval, but subject to approval of the Board of County Road Commissioners at their next regular Board meeting.
3. The expenditure amounts approved in the Road Commission budget for Distributive Expense shall be allocated to the various other expenditure line items in the same proportion as the allocation of actual Distributive Expense after year end for preparation of the Act 51 report. Motion carried.

Moved by Commissioner Scully, Harvey, to authorize staff to advertise for the annual material needs with bids to be considered at the February 28, 2018, meeting. Motion carried.

Moved by Commissioner Somers, Harvey , to authorize staff to impose seasonal weight and speed restrictions as conditions warrant. Motion carried.

Adjustments: Residency policy/probationary policy

Superintendent reported crews had been engaged in tree trimming, light snow removal, and steaming culverts.

Moved by Commissioner Harvey, Somers, to approve the minutes of the December 20, 2017, meeting as presented. Motion carried.

Moved by Commissioner Harvey, Somers, to approve payment of bills due and paid by December 28, 2016, in the amount of \$21,230.86. Ayes: All Nays: None Motion carried.

Moved by Commissioner Somers, Harvey, to authorize payment of open accounts in the amount of \$39,373.79. Ayes: All Nays: None Motion carried.

Correspondence:

CRA Conference

East Central Council meeting

Moved by Commissioner Harvey, Somers, to approve a contract with Catholic Human Services for Employee Assistance services. Ayes: All Nays: None Motion carried.

Discussed residency policies.

Moved by Commissioner Harvey, Somers, to adopt Policy 2018-01-10 as follows:

Effective January 10, 2018, any employee of the Alcona County Road Commission shall reside within a distance of the facility at 301 N. Lake Street, Lincoln, Michigan, that will require no more than one hour to respond to a call to duty.

This policy nullifies any previous policy regarding residency requirements for any Alcona County Road Commission employee. Motion carried

Novak explained the offer for a new Gradall for \$272,721.93 through AIS and the National Cooperative Purchasing agreement.

Moved by Commissioner Scully, Harvey to approve the purchase of a new Gradall at a cost of \$272,721.93 through AIS/National Cooperative Purchasing agreement. Ayes: All Nays: None Motion carried.

Novak reported AIS is offering a sealcoating techniques workshop.

Managing Director recommended a computer and computer security update proposal by Thatch Computer Consulting.

Moved by Commissioner Somers, Harvey, to approve computer and computer security upgrades as proposed by Thatch Computer Consulting for \$4,622.54. Ayes: All Nays: None Motion carried.

Managing Director reported he had ordered two single axle trucks and recommended a proposal from Truck & Trailer for \$72,197.33 each to retrofit and install existing boxes on new trucks.

Moved by Commissioner Somers, Harvey, to approve the proposal from Truck & Trailer to retrofit and install existing boxes on two new single axle trucks for \$72,197.33 each. Ayes: All Nays: None Motion carried.

Managing Director recommended the purchase of one tandem axle truck chassis to be equipped with an existing box to be refurbished using fire funds. He said this will help maintain a good fleet succession strategy, while working toward a 10-year rotation and toward putting a water tank truck into the fleet.

Moved by Commissioner Somers, Harvey, to authorize Managing Director to purchase one tandem axle truck for \$113,730 and necessary equipment using fire funds. Ayes: All Nays: None Motion carried.

Moved by Commissioner Harvey, Somers, that the meeting go into closed session at 5:00 p.m. for the discussion of a land acquisition. Motion carried.

The meeting returned to open session at 5:30 p.m. with Scully, Harvey, Somers, Campbell, and Mac Neill present.

Managing Director reported he would be going to look at a MDOT wash facility; advertising and bidding for the wash facility will be handled by Russo Engineering.

There being no further business to come before the Board, the meeting was adjourned at 5:35 p.m. at the call of the Chair until the next meeting on January 24, 2018.