

A regular meeting of the Alcona County Road Commission was held at the office of the Road Commission, Lincoln, MI, Wednesday, July 11, 2018, at 4:00 p.m. and was opened with the pledge of allegiance to the flag of the United States of America.

Present: Alfred Scully, Chair; Harry Harvey, Vice-Chair; Theodore Somers, Member; Jesse Campbell, Managing Director; Renee LaVergne, Account Clerk; Michael Escareno, Superintendent

Also present: Dan Novak, AIS Equipment and Helen Ann Cordes

Additions to the agenda: London Road tabled until July 25, 2018 meeting, MDOT railroad F-30 improvement.

Novak discussed with the board different options on the equipment they need to either purchase or lease. They discussed purchasing used equipment vs. leasing equipment. The lease proposals that were received had increased in price significantly from the last lease.

Superintendent reported crews were mowing on the county roads now, the State Highway mowing is completed; they have been durapatching and prepping for the seal coats; today is the 1<sup>st</sup> day of seal coating and they did McConnell Rd.; next week they will continue with more seal coating.

Novak left at 5:15 p.m.

Moved by Commissioner Harvey, Somers, to approve the minutes of the June 27, 2018, meeting as presented.  
Motion carried.

Moved by Commissioner Somers, Harvey, to approve payment of open accounts in the amount of \$140,903.04.  
Ayes: All Nays: None  
Motion carried.

Moved by Commissioner Harvey, Somers, to authorize advertising for proposals to purchase used equipment to replace loaders and graders. To be reviewed at August 8<sup>th</sup> meeting.  
Ayes: All Nays: None

Seasonal road designation for S. London Rd. tabled until July 25<sup>th</sup> meeting.

Moved by Commissioner Harvey, Somers, to approve the following road improvement agreement with Alcona Township:

AL1801—Alger Smith Rd., Raymond Rd., Julie Rd., Rail Road St., Alger Smith, and Cherlyn St.  
double application sealcoat on roads.

Motion carried.

There was discussion on the revision of Administrative pay. Managing Director suggested that all Administration Staff should have an annual review of wages. There was further discussion on the topic.

Moved by Commissioner Harvey, Scully, to approve a revision of Administrative Assistant pay. The starting pay will be \$37,000 and there will be a 3-year step increase of \$2,000.00 raise for the 1<sup>st</sup> year, \$1,500.00 raise for the second year and \$1,500.00 raise for the third year.

Ayes: Scully, Harvey, Somers Nays: None

Motion Carried

Moved by Commissioner Harvey, Somers that all Administration except the Managing Director should receive a 3% increase in pay for the 1<sup>st</sup> full period beginning July 1<sup>st</sup> for 1 year only.

Ayes: Scully, Somers, Harvey Nays: None

Motion Carried.

Phil Potter joined the meeting at 5:35 p.m.

Discussion to have a 3- year contract with the Managing Director.

Moved by Commissioner Scully, Harvey to have attorney draft a 3-year contract for the Managing Director effective immediately and expiring on March of 2021.

Ayes: Scully, Harvey, Somers Nays: None

Motion Carried.

MDOT Railroad – F-30 Improvement was discussed. They are suggesting a gate and lights for the train on F-30 for improvements. It will be a \$175,000 cost and they will fund this 100%. There will be a yearly maintenance fee for Alcona County Road Commission.

Moved by Commissioner Somers, Harvey to proceed with the MDOT grant to replace lights and a gate and for the Managing Director to sign the contract to improve the railroad crossing with MDOT.

Ayes: All Nays: None.

Motion Carried

Managing Director reported on the Bamfield Rd. project they will need to replace the culverts now. The detour will be 10 days on this project. He is working with De Vere engineers on the wash facility design. The engineers have been here and looking at different options. He is trying to work within a \$375,000 budget. Discussed needed office building improvements. Starting to work on 2019 budget for equipment needs for 2019 possible purchase may be new tractor for mowing and some seal coat equipment. He said the road commission picked up a new forest service project (Kimberlin Rd.).

Phil Potter discussed with the board the dirt being put back in his yard, the fence not being fixed, and the view of the equipment being parked by the fence. Managing Director said he would let the crew know about the 15ft. buffer zone on the equipment placed by the fence. Managing Director will remind crew to park bigger equipment away from the fence. Harvey suggested getting a quote on making the fence 2 feet higher. Managing director will get a price on increasing the fence 2 feet higher.

There being no further business, the meeting was adjourned at the call of the Chair at 6:23 p.m. until the next regular meeting on July 25, 2018.

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CHAIRMAN

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ACCOUNT CLERK