

Alcona County Road Commission September 26, 2018 Board Meeting Minutes

A regular meeting of the Board of County Road Commissioners of Alcona County was called to order by Chairman Alfred Scully at 4:00pm on Wednesday, September 26, 2018 at 301 North Lake Street, Lincoln, Michigan. Present: Chairman Alfred Scully, Vice-chairman Harry Harvey, Member Theodore Somers, Managing Director Jesse Campbell, Superintendent Michael Escareno, Foreman Jim Quick, Account Clerk Renee LaVergne, and Administrative Assistant Helen-Ann Cordes. Guests Present: Kaitlin Ryan of The Alpena News, Alcona County Commissioner Craig Johnston, and employee Drew Milwrick.

Superintendent's Operations Report:

Currently working on tree clean-up from recent wind storms. Have finished fog sealing for Gustin, Curtis, Haynes, Hawes, and Millen Townships. Started township project for Caledonia. Limestone will be put on Cedar Street and Birch Street in Hubbard Lake next week, should take two days. Working on replacing culverts throughout the county and completing MDOT work. Ditch work on US 23, and shoulder gravel on M-65 and M-72 for MDOT TWA.

Minutes:

Moved by Commissioner Harvey, Somers, to approve the minutes of the August 22, 2018, meeting as presented. Motion carries.

Jim Quick joined meeting 4:10pm.

Financial Reports and Open Accounts:

Moved by Commissioner Harvey, Somers, to approve payment of open accounts on September 12, 2018 in the amount of \$140,470.36. Roll call vote: Harvey – aye, Scully – aye, Somers – aye. Motion carries.

Moved by Commissioner Somers, Harvey, to approve payment of open accounts on September 27, 2018 in the amount of \$214,270.96. Roll call vote: Harvey – aye, Scully – aye, Somers – aye. Motion carries.

Correspondence & Items of Information

The board meeting on October 24, 2018 has been rescheduled for October 23, 2018 at 1:00pm. The Federal Transportation Project Hearing will be held on October 23, 2018 at 1:15pm. The regular board meeting will reconvene after the hearing.

The road commission received a set of plans for the wash barn project. The project is still in the design stage. We are currently waiting for them to present the foundation, mechanical, and electrical drawings.

Business

Cogitate Payroll System:

Moved by Commissioner Harvey, Scully, to approve the purchase of the digital cogitate PFA Works Timecard Software system and annual software support fee. Roll call vote: Harvey – aye, Scully – aye, Somers – aye. Motion carries.

Road Commission Audit Proposals:

Road commission received six audit proposals. The board will review the proposals and make a decision on the 2018 auditor at the October 23, 2018 board meeting.

Grader Purchase (Wings):

Moved by Commissioner Somers, Harvey, to purchase two Hinkley Motor Grader Snow Wings for grader at \$36,808.00 out of equipment fire funds, with delivery and installation included. Roll call vote: Harvey – aye, Scully – aye, Somers – aye. Motion carries.

MDOT 18J:

Signed MDOT 18J form for Annual Certification of Employee-related Conditions.

Township Agreements:

Moved by Commissioner Harvey, Somers, to accept agreement HW1806 in the amount of \$7,990.00 with Hawes Township with the terms agreed upon. Roll call vote: Harvey – aye, Scully – aye, Somers – aye. Motion carries.

Moved by Commissioner Somers, Harvey, to accept agreement HW1805 in the amount of \$17,820.00 with Hawes Township with the terms agreed upon. Roll call vote: Harvey – aye, Scully – aye, Somers – aye. Motion carries.

Managing Directors Report:

Two cameras were installed at the road commission’s administrative office entry. We are looking at some upgrades at the administrative office in the next year; such as replacing the 1964 furnace, air conditioner, getting a generator for the office, and replacing the administrative assistant’s computer. The PASER (Pavement Surface Evaluation and Rating) road rating was conducted last week. Many roads have dropped significantly, even some with newer asphalt. This information will be used for the federal funding public hearing. Truck and Trailer has started on the two new single axle trucks we ordered. We are currently working on the 2019 budget for projects and equipment. A mechanic has resigned, we will start promoting the position externally next week in The Alcona Review, Oscoda Press, The Alpena News, and on social media.

Public Comment:

Jim Quick, Alcona County Road Commission Foreman, announced to the board he will be retiring.

Drew Milwrick, Alcona County Road Commission employee, thanked the board for having quality health insurance for employees.

Meeting adjourned at the call of the Chair at 5:09pm until the next regular meeting on October 10, 2018.

Al Scully, Chairman

Helen-Ann Cordes, Administrative Assistant