

## **Alcona County Road Commission January 9, 2019 Board Meeting Minutes**

A regular meeting of the Board of County Road Commissioners of Alcona County was called to order by Chairman Alfred Scully at 4:00pm on Wednesday, January 9, 2019 at 301 North Lake Street, Lincoln, Michigan. Present: Chairman Alfred Scully, Vice-chairman Harry Harvey, Member Theodore Somers, Managing Director Jesse Campbell, Superintendent Michael Escareno, Account Clerk Renee LaVergne, and Administrative Assistant Helen-Ann Cordes. Guests Present: Alcona County Commissioner Craig Johnston, Alcona Parks and Recreation Commission Associate Doug Lee, Alcona Township Supervisor Marlana MacNeill, and Community Member Tim MacNeill.

### Adjustments:

Devere Construction

### Public Comment:

Marlena MacNeill, Alcona Township Supervisor, requested the township be on the road commissions project list for 2019.

Doug Lee, Alcona Parks and Recreation, requested next time the road commission has a brush tractor for sale to notify them.

### Superintendent's Operations Report:

The road commission has been working on clearing ice and snow, and cutting trees throughout the county. Additionally, we have been working on trimming trees and brush on Barlow Road for the project later this year.

### Minutes:

Moved by Commissioner Somers, Harvey, to approve the minutes of the December 20, 2018, meeting as presented. Motion carries.

### Financial Reports and Open Accounts:

Moved by Commissioner Harvey, Somers, to approve payment of open accounts on January 9, 2019 in the amount of \$27,036.59. Roll call vote: Harvey – aye, Scully – aye, Somers – aye. Motion carries.

Moved by Commissioner Somers, Harvey, to approve payment of open accounts on December 27, 2018 in the amount of \$104,401.61. Roll call vote: Harvey – aye, Scully – aye, Somers – aye. Motion carries.

## **Correspondence & Items of Information**

### East Central Council Meeting:

January 17, 2019 at 9:30am at the Lunchbox (Curran, MI)

### CRA Commissioners Seminar:

March 10-12, 2019 at Lansing Center (Lansing, MI)

### CRA Highway Conference and Road Show:

March 12-14, 2019 at Lansing Center (Lansing, MI)

## **Business**

### Devere Construction:

Moved by Commissioner Harvey, Somers, to approve Devere Construction for the design and technical specification of the wash barn. Roll call vote: Harvey – aye, Scully – aye, Somers – aye. Motion carries.

### Organization:

Moved by Commissioner Harvey, Somers, that Commissioner Scully be elected Chairman for the ensuing year. Roll call vote: Harvey – aye, Scully – aye, Somers – aye. Motion carries.

Moved by Commissioner Scully, Somers, that Commissioner Harvey be elected Vice-chairman for the ensuing year. Roll call vote: Harvey – aye, Scully – aye, Somers – aye. Motion carries.

Moved by Commissioner Harvey, Somers, that the depositories for the Road Commission be Huron Community Bank and Alpena Alcona Area Credit Union. Roll call vote: Harvey – aye, Scully – aye, Somers – aye. Motion carries.

Moved by Commissioner Harvey, Somers, for the Alcona County Road Commission to use the services of Attorney David Cook for legal issues. Roll call vote: Harvey – aye, Scully – aye, Somers – aye. Motion carries.

Moved by Commissioner Scully, Harvey, that the Administrative Assistant or Account Clerk be authorized to pay payrolls when due for the ensuing year. Roll call vote: Harvey – aye, Scully – aye, Somers – aye. Motion carries.

Moved by Commissioner Somers, Harvey, that for the purpose of administering the Road Commission budget in accordance with the provisions of Public Act 621 of 1978, as amended, the following provisions be adopted:

1. Jesse J. Campbell, Managing Director, is designated as Chief Administrative Officer and Renee K. LaVergne, Account Clerk, is designated as Fiscal Officer.
2. The Chief Administrative Officer is authorized to transfer up to 25 percent of a line item amount approved in the Road Commission budget to another line item without prior approval, but subject to approval of the Board of County Road Commissioners at their next regular Board meeting.
3. The expenditure amounts approved in the Road Commission budget for Distributive Expense shall be allocated to the various other expenditure line items in the same proportion as the allocation of actual Distributive Expense after year end for preparation of the Act 51 report.

Roll call vote: Harvey – aye, Scully – aye, Somers – aye. Motion carries.

Moved by Commissioner Harvey, Somers that the regular Board meetings for 2019 be on the second and fourth Wednesday of each month. All meetings to be held at the Road Commission office, Lincoln, Michigan, beginning at 4:00pm, unless otherwise noted. Roll call vote: Harvey – aye, Scully – aye, Somers – aye. Motion carries.

Installing Defibrillators at Office and Garage:

Discussion: If we purchase defibrillators we should have a training for all staff at least once per year on how to properly operate them.

Craig Johnston joined meeting at 4:43pm.

Moved by Commissioner Scully, Somers, to allow the managing director to explore options for two defibrillators and purchase the most cost-effective option. Roll call vote: Harvey – aye, Scully – aye, Somers – aye. Motion carries.

Material Bids:

Moved by Commissioner Scully, Somers, to approve the advertisement for bids for material, all bids due February 12, 2019 by 4:00pm and will be presented at the February 13, 2019 board meeting. Roll call vote: Harvey – aye, Scully – aye, Somers – aye. Motion carries.

Asphalt Bids:

Moved by Commissioner Harvey, Somers, to approve the advertisement for bids for asphalt, all bids due February 12, 2019 by 4:00pm and will be presented at the February 13, 2019 board meeting. Roll call vote: Harvey – aye, Scully – aye, Somers – aye. Motion carries.

Weigh Restrictions:

Moved by Commissioner Somers, Harvey, to authorize Alcona County Road Commission staff to impose seasonal weight and speed restrictions as conditions warrant. Roll call vote: Harvey – aye, Scully – aye, Somers – aye. Motion carries.

Managing Directors Report:

Matching funds for townships, and Rural Taskforce Funds were discussed. Campbell is starting to meet with townships to discuss projects for 2019.

Public Comment:

Craig Johnston commented in appreciation of the road commission partnering with townships.

Meeting adjourned at the call of the Chair at 4:55pm until the next regular meeting on January 23, 2019.

---

Al Scully, Chairman

---

Helen-Ann Cordes, Administrative Assistant