

## **Alcona County Road Commission August 14, 2019 Board Meeting Minutes**

A regular meeting of the Board of County Road Commissioners of Alcona County was called to order by Chairman Alfred Scully at 4:00pm on Wednesday, August 14, 2019 at 301 North Lake Street, Lincoln, Michigan. Present: Chairman Alfred Scully, Vice-chairman Harry Harvey, Member Theodore Somers, Managing Director Jesse Campbell, Superintendent Michael Escareno, and Account Clerk Renee LaVergne. Guests Present: James Lemkie & Victor Galea Caledonia Township residents and Craig Johnston Alcona County Commissioner.

### Public Comment:

James Lemkie and Victor Galea Caledonia Township residents came to discuss a mutual ditch between their two houses that is starting to erode. After discussion of the issue, Campbell thinks they will need to go thru the DEQ get a permit, Campbell set up an appointment to meet with them on the issue to give some direction to remedy.

James Lemkie & Victor Galea left the meeting at 4:20 pm

Craig Johnston reported everything is in order with the Cedar Lake Dam.

### Adjustments:

None

### Superintendent Report:

Escareno reported that they finished the last seal coat last Thursday. He said the seal coats turned out good. They have three more days of fog seal. He said they have hit the fog seal projects hard after seal coats. He stated they have not been able to get the full amount off because of the weather; the material is not drying. They plan to finish Gustin township next week. They have been working on Bissonette Road project with the ditches and drainage. The first mowing complete and they are working on the 2<sup>nd</sup> run of mowing. There are some of clear vision areas they are trying to get done. They have been prepping for more gravel projects. They have done some blading. He reported the crew has done a great job on the projects.

### Minutes:

Moved by Commissioner Somers, Harvey, to approve the minutes of the July 24, 2019 meeting as presented. Motion carried

### Financial Reports and Open Accounts:

Moved by Commissioner Harvey, Somers, to approve payment of open accounts on August 14, 2019 in the amount of \$230,178.14. Roll call vote: Scully – aye, Harvey – aye, Somers – aye. Motion carried

## **Correspondence and Items of Information**

### Meeting Change:

The meeting time of the August 28, 2019 will be at 2 pm.

### NMARC/ASMCRA Conference

September 11-12, 2019 in Battle Creek, MI. at Fire Keepers Casino.

CRASIF Annual Meeting

September 11, 2019 in Battle Creek, MI. at Fire Keepers Casino.

Moved by Commissioner Harvey, Somers, to cancel the September 11, 2019 board meeting.

Motion carried

**Business**

Foreman Salary:

Moved by Commissioner Harvey, Scully, to amend the December 20, 2018 minutes of the Foreman Salary to read salary starting at \$48,000 with step raises of \$1,000 at six months, \$1,000 at one year, and \$1,000 at two years. Roll call vote: Harvey-aye, Somers-aye- Scully-aye.

Motion carried

Equipment Purchase:

Moved by Commissioner Somers, Harvey, to purchase a New Holland T6.155 Electric Command Tractor T4B and Tiger attachments at a total cost of \$136,970.28. Roll call vote: Scully- aye, Harvey-aye, Somers-aye.

Motion carried

Township Agreements:

Moved by Commissioner Harvey, Somers, to accept agreement GR1905 in the amount of \$34,364.00 with Greenbush Township with the terms agreed upon. Roll call vote: Harvey-aye, Scully-aye, Somers-aye.

Motion carried

Huron Engineering Proposals:

Moved by Commissioner Harvey, Somers, to accept the Bamfield Road Rehabilitation Project proposal from Huron Engineering including design and construction engineering services.

Motion carried

Public Act 51

Moved by Commissioner Harvey, Somers, to approve the Annual Certification of Employee-related conditions for submittal.

Motion carried

MDOT contract for Barlow Road Project 2020

Moved by Commissioner Somers, Harvey, to adopt the following Resolution 2019-08 with the Michigan Department of Transportation which reads as follows and authorize Commissioner Somers and Vice Chair Harvey to sign:

***RESOLUTION 2019-08  
BARLOW ROAD PROJECT, M-72 TO THE VILLAGE OF LINCOLN***

***WHEREAS***, *The Alcona County Board of Road Commissioners approve the Michigan Department of Transportation Barlow Road Project, Location M-72 to Village of Lincoln, Control Number STL 01555, Job Number 112771CON; and*

***WHEREAS***, *the rehabilitation work includes hot mix cold milling, crushing, shaping, and resurfacing work along Barlow Road from Highway M-72 to the Village of Lincoln; including vertical alignment correction, intersection improvement, permanent signing, and pavement marking work; and all together with necessary related work; and*

***WHERAS***, *the Alcona County Road Commissioners authorize Commissioner Somers and Vice Chair Harvey to sign the Barlow Road Project contract; and*

***THEREFORE, BE IT RESOLVED, that the Alcona County Board of Road Commissioners approve Michigan Department of Transportation Contract Number 19-5409.***

Roll call vote: Scully-aye, Harvey-aye, Somers-aye.

Motion carried

Extra time pay/on call pay:

On call pay and extra time pay was discussed. The decision was if the Superintendent, Foreman, Account Clerk or Administrative Assistant need to come in and work on a day that they are not regularly scheduled they will receive additional compensation for duties outside of their normal workday. The on call \$50.00 per day on weekends and holidays will stay in affect, in addition, the Foreman and Superintendent will receive additional pay (at their hourly rate of pay) when they have to call in an extra employee for the on-call situation at the time.

Managing Director Report:

Campbell reported that the last day of four tens will be August 29<sup>th</sup>. Around September 16<sup>th</sup> he would like to start the Trask Lake Road culvert project. That will take a few weeks to complete. He will want the employees here on Fridays to complete the maintenance and projects. On the Administrative Assistant job posting he received 14 resumes; of the 14 he will interview 4 applicants. Commissioner Scully will help with the interviews. Campbell discussed the Administrative Assistant starting pay to be \$38,500.00. Steve Anable, from Northern Financial will be here August 22<sup>nd</sup> to meet with employees. Next Monday, August 26<sup>th</sup> there will be a Legislative Summit in Gaylord if anyone would like to attend. Campbell said there are some township agreements still pending. He told the board the office phones are on an automated system; he has had a few complaints on that. He has had two meetings with Mike Russo and Jeff Kasuba on the wash barn plans. They are getting the plans ready to go out for bids. He said the barn is going to be very simple. He is looking at hiring another truck driver; possibly a part time person with a CDL.

Public Comment:

Craig Johnston reported he just received an approval on a Brownfield development grant.

Meeting adjourned at the call of the Chair at 5:54 pm until the next regular meeting on August 28, 2019 at 2 pm.

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Alfred Scully, Chairman

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Renee LaVergne, Account Clerk