

Alcona County Road Commission May 13, 2020 Board Meeting Minutes

A regular meeting of the Board of County Road Commissioners of Alcona County was held electronically and was called to order by Chairman Theodore Somers at 4:00pm on Wednesday, May 13, 2020. Present: Chairman Ted Somers, Vice-chairman Harry Harvey, Member Al Scully, Managing Director Jesse Campbell, Clerk Renee LaVergne, Superintendent Mike Escareno, and Board Clerk Lori Grush. Guests included Phil Wolf with Anderson, Tackman & Associates, Marlena MacNeill, Drew Milwrick, and two unidentified attendees

PUBLIC COMMENT

None

AGENDA ADOPTION

Moved by Commissioner Harvey, Scully to accept the May 13, 2020 meeting agenda with the **amended addition of the Resolution for Bridge Funding placed in Business.**

MINUTES

Moved by Commissioner Scully, Harvey to approve the minutes of the April 8, 2020, meeting as presented.

Roll call vote: Scully – aye, Harvey – aye, Somers – aye

FINANCIAL REPORTS

Moved by Commissioner Scully, Harvey to approve payment of open accounts from April 22, 2020 in the amount of \$169,816.25

Roll call vote: Scully – aye, Harvey – aye, Somers – aye

Moved by Commissioner Harvey, Scully to approve payment of open accounts on May 13, 2020 in the amount of \$90,295.97

Roll call vote: Scully – aye, Harvey – aye, Somers – aye

2019 Audit Report

Phil Wolf with Anderson, Tackman & Associates was present to discuss the highlights of the audit with the Board.

Moved by Commissioner Harvey, Scully to accept the 2019 Audit of The Alcona Road Commission submitted by Anderson, Tackman, & Associates.

Roll call vote: Scully – aye, Harvey – aye, Somers – aye

Close “Fire Fund” Bank Account

Moved by Commissioner Scully, Harvey to allow the Clerk to close the “Fire Fund” Bank account at Huron Community Bank which currently has a \$0.00 balance.

Roll call vote: Scully – aye, Harvey – aye, Somers – aye

ACT 51 Annual Financial Report

Moved by Commissioner Harvey, Scully to authorize submittal of the 2019 Act 51 report. Motion carries.

Roll call vote: Scully – aye, Harvey – aye, Somers – aye

MDOT AUDIT

Moved by Commissioner Scully, Harvey to accept the 2018 Audit Report No. 2020-128, Contract 2017-0155 of The Alcona Road Commission submitted by the Michigan State Transportation Commission and authorize the Managing Director to sign off on it.

Roll call vote: Scully – aye, Harvey – aye, Somers – aye

Resolution for Bridge Funding

RESOLUTION 2020-004

Bridge Funding Support

WHEREAS, The Alcona County Board of Road Commissioners fully supports the efforts to secure State and Federal Local Bridge Program Funds for replacement of the bridges in Alcona County

WHEREAS, the Alcona County Road Commission will participate in funding the local share of project costs; and

THEREFORE, BE IT RESOLVED, that the Alcona County Board of Road Commissioners approve the bridge replacement or preventative maintenance of any bridge structure in Alcona County, Michigan.

I HEREBY CERTIFY that the above is a true and exact copy of a resolution adopted at a regular meeting of the Board of Alcona County Road Commissioners held at 301 North Lake Street, Lincoln, Michigan on May 13, 2020.

Moved by Commissioner Harvey, Scully to accept Resolution 2020-004 for application of bridge funding, with the structure(s) to be decided by the Managing Director.

Roll call vote: Scully – aye, Harvey – aye, Somers – aye

Township Agreements

Moved by Commissioner Scully, Harvey to table the Township Agreement discussion until the next board meeting.

Roll call vote: Scully – aye, Harvey – aye, Somers – aye

COVID-19 Preparedness and Response Plan

Moved by Commissioner Harvey, Scully to accept the COVID-19 Preparedness and Response Plan as presented.

Roll call vote: Scully – aye, Harvey – aye, Somers – aye

Cancellation of 5-27-2020 meeting

Moved by Commissioner Scully, Harvey to cancel the meeting on May 27, 2020 Board Of Commissioners meeting unless it is deemed necessary at a later date.

Roll call vote: Scully – aye, Harvey – aye, Somers – aye

Managers Report

Manager Campbell informed the Board that hopefully next week will be the Pre-Construction meeting for the Wash Barn with Meridian and Russo Engineering. At that meeting we should get a progress clause on when they will be starting.

Bamfield Road Project is all set to go for this Fall. An additional signature page is needed to be submitted and then we'll get the progress clause for that as well. He is anticipating end of August to September. The completion date is October 15th on that project.

Campbell confirmed we received a \$10,000 reimbursement from CRASIF. He would like the board to consider purchasing reflective safety shirts again for the employees with some of that money. He thought the approx.. cost was \$1,200.00.

Moved by Commissioner Somers, Harvey to allow the managing director to proceed with ordering safety shirts for the crew members.

Roll call vote: Scully – aye, Harvey – aye, Somers – aye

We had some additions to the Forest Service Road Projects this week for adding some gravel. We finished the maintenance side of the Forest Service Roads. We finished two projects and have two more to complete.

Campbell reported that we've trying to get on Cedar Lake Road to do some ditching, we were down on Ridge Road preparing it for asphalt. Bolens has both of those bids but COVID-19 has set their schedule back. Elmer's is anticipating to start on the Village Of Lincoln's portion of Barlow Road before the projected June 15th start date.

Still have not gotten draft contract from MDOT regarding the detour. It won't set us back at all timing wise.

Mrs. MacNeill commented that Alcona Township does want to share the cost for Ludwig Road and West Black River Road which are both joint agreements with Caledonia/Alcona Townships.

Public Comment

Commissioner Harvey asked if Parks and Rec could use the brusher. Manager Campbell said he'd rather not. Our old one is broken and we have a lot of miles to put on the remaining one this year.

Employee Mr. Milwrick thanked the administration taking the COVID-19 seriously and doing all they have for the employees.

Meeting adjourned at the call of the Chair at 5:09pm until the next regular meeting which will be held on June 10, 2020.