

Alcona County Road Commission Meeting Minutes December 22, 2020

CALL TO ORDER

A regular meeting of the Board of County Road Commissioners of Alcona County was held electronically and called to order by Chairman-Ted Somers-at 2:05pm on Tuesday, December 22, at 301 North Lake Street, Lincoln, Michigan. Present: Chairman Ted Somers, Vice-Chair Harry Harvey, Member Al Scully, Director Jesse Campbell, Superintendent Michael Escareno, Account Clerk Renee LaVergne, and Administrative Assistant Lori Grush.

PUBLIC COMMENT

None

AGENDA ADOPTION

Moved by Commissioner Scully, Harvey to accept the December 22, 2020 meeting agenda with addition of DNR Snowmobile Trail Maintenance business and removal of Hubbard Lake Road business

Roll call vote: Scully – yes, Harvey – yes, Somers – yes

SUPERINTENDENTS REPORT

Superintendent Escareno shared that we've had a pretty steady diet of nagging snow after our big snowstorm which caused quite a bit of tree damage in certain areas of the county. The guys are trying to get to the trees still sticking out in between snows. We did a little work with MDOT on Monday, a drainage easement out to Lake Huron. We did have the brush tractors out intermittently between snows.

APPROVAL OF MINUTES

Moved by Commissioner Harvey, Scully to approve the minutes of the December 9, 2020 meeting as presented.

Roll call vote: Scully – yes, Harvey - yes, Somers – yes

FINANCIAL REPORTS & OPEN ACCOUNTS

Moved by Commissioner Scully, Harvey to approve payment of open accounts on December 22, 2020 in the amount of \$53,043.79

Roll call vote: Scully – yes, Harvey – yes, Somers – yes

BUSINESS

2021 Budget Public Hearing:

At 2:15 pm the public hearing for the proposed 2020 budget was opened by Chairman Somers. There was no public comment. Discussion ensued amongst board members and managing director.

2020 Budget Amendments:

Moved by Commissioner Harvey, Scully to approve the Alcona County Road Commission budget amendments for 2020 as presented:

| Revenue | 2020 Budget | 100 % of 2020 Budget | Amended Budget | 2020 Proposed Budget Amend | Percentage of Budget Used |
|---------------------------------------|----------------|----------------------|----------------|-----------------------------------|---------------------------|
| County Wide Millage | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Licenses and Permits | \$16,722.50 | \$16,722.50 | \$15,210.00 | -\$1,512.50 | 90.96% |
| FEDERAL SOURCES | | | | | |
| Local Bridge Funds | \$0.00 | \$0.00 | \$0.00 | | 0.00% |
| STP | \$1,032,925.00 | \$1,032,925.00 | \$971,852.67 | -\$61,072.33 | 94.09% |
| Federal Urban Funds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| DNR Waterway Grant | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Fed Huron Pines/Safety Funds | \$0.00 | \$0.00 | \$29,210.40 | \$29,210.40 | 0.00% |
| STATE SOURCES | | | | | |
| Engineering | \$10,000.00 | \$10,000.00 | \$6,930.00 | -\$3,070.00 | 69.30% |
| Snow Removal Funds | \$29,077.43 | \$29,077.43 | \$34,017.29 | \$4,939.86 | 116.99% |
| MTF Primary | \$2,608,756.22 | \$2,608,756.22 | \$2,472,632.51 | -\$136,123.71 | 94.78% |
| MTF Local | \$1,745,064.01 | \$1,745,064.01 | \$1,662,499.82 | -\$82,564.19 | 95.27% |
| Add'l State/Winter Funds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Other State Funds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| EDF FUNDS- State "D" Funds | \$192,283.00 | \$192,283.00 | \$176,727.31 | -\$15,555.69 | 91.91% |
| Forest Funds | \$100,000.00 | \$100,000.00 | \$100,000.00 | \$0.00 | 100.00% |
| State Local Bridge Funds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| CONTRIBUTIONS FROM LOCAL UNITS | | | | | |
| Township Contributions | \$1,036,832.00 | \$1,036,832.00 | \$566,257.19 | -\$470,574.81 | 54.61% |
| City Contributions | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Other Contributions | \$0.00 | \$0.00 | \$292.57 | \$292.57 | 100.00% |
| CHARGES FOR SERVICES | | | | | |
| State Trunkline Maintenance | \$414,126.66 | \$414,126.66 | \$554,062.71 | \$139,936.05 | 133.79% |
| State Non-Maintenance | \$105,552.69 | \$105,552.69 | \$47,486.42 | -\$58,066.27 | 44.99% |
| Salvage Sales/Misc | \$355.00 | \$355.00 | \$2,132.30 | \$1,777.30 | 600.65% |

| | | | | | |
|---------------------------|-----------------------|-----------------------|-----------------------|----------------------|---------------|
| Revenue | | | | | |
| Interest Earned/Dividends | \$12,616.47 | \$12,616.47 | \$18,020.70 | \$5,404.23 | 142.83% |
| Insurance Proceeds | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Inst Purchases/Leases | \$0.00 | \$0.00 | \$0.00 | \$0.00 | 0.00% |
| Gain (Loss) Equip Sale | \$0.00 | \$0.00 | \$29,578.86 | \$29,578.86 | 0.00% |
| TOTAL REVENUE | \$7,304,310.98 | \$7,304,310.98 | \$6,686,910.75 | -\$617,400.23 | 91.55% |

Roll call vote: Scully – yes, Harvey – yes, Somers – yes

Public Hearing was reopened by Chairman Somers. No public comment.

12/21/2020 Alcona County Road Commission Proposed Preliminary Budget Summary For Year Ending December 31, 2021 (For Informational Purposes Only)

| REVENUE | 2018 Actual Revenue | 2019 Actual Revenue | 2021 Tentative Budget | |
|----------------------------|----------------------------|----------------------------|------------------------------|-----|
| County Wide Millage | \$0.00 | \$0.00 | \$0.00 | |
| Licenses/Permits | \$16,895.00 | \$13,686.00 | \$15,290.50 | |
| Federal Category STP | \$502,894.03 | \$0.00 | \$403,038.00 | (A) |
| Federal Urban Funds | \$0.00 | \$0.00 | \$0.00 | (A) |
| Federal Safety/Huron Pines | \$710,472.24 | \$81,336.51 | \$69,300.00 | (B) |
| Engineering | \$10,000.00 | \$10,000.00 | \$10,000.00 | |
| Snow Removal Funds | \$29,077.43 | \$32,072.59 | \$32,072.59 | |
| Primary MTF | \$2,110,463.28 | \$2,352,039.96 | \$2,562,479.39 | |
| Primary Urban MTF | \$73,034.54 | \$81,105.84 | \$88,362.46 | |
| Local MTF | \$1,436,507.36 | \$1,596,764.45 | \$1,739,628.61 | |
| Local Urban MTF | \$24,090.39 | \$26,752.68 | \$29,146.27 | |
| Additional State MTF | \$727,334.65 | \$0.00 | \$0.00 | |
| Federal Bridge Funds | \$0.00 | \$206,761.62 | \$0.00 | |
| EDF FUNDS | | | | |
| Rural Primary - Category D | \$79,830.69 | \$17,792.31 | \$64,654.00 | (C) |
| Forest Category "E" | \$120,000.00 | \$38,310.25 | \$100,000.00 | |
| State Local Bridge Funds | \$0.00 | \$38,767.81 | \$0.00 | (E) |
| Other State Funds | \$0.00 | \$0.00 | \$0.00 | |
| Township Contributions | \$624,297.25 | \$1,099,472.52 | \$1,063,102.47 | (D) |
| Other Contributions | \$5,911.31 | \$1,317.15 | \$0.00 | |
| CHARGE FOR SERVICES | | | | |
| State Trunkline Maint. | \$419,853.34 | \$513,287.21 | \$466,570.28 | |
| State Non-Maint. | \$183,914.64 | \$31,770.33 | \$107,842.49 | |
| Salvage Sales | \$170.00 | \$720.00 | \$445.00 | |
| Insurance proceeds | \$18,340.47 | \$0.00 | \$0.00 | |
| Interest | \$14,770.54 | \$18,542.03 | \$16,656.29 | |
| Sundry Refunds | \$0.00 | \$0.00 | \$0.00 | |
| Other | \$500.00 | \$123.93 | \$0.00 | |

| | | | |
|-----------------------------|-----------------------|-----------------------|-----------------------|
| Sale of Gravel | \$0.00 | \$0.00 | \$0.00 |
| Gain (Loss) on Land & Equip | \$49,051.54 | \$276,079.72 | \$0.00 |
| Lease Purchase Proceeds | \$291,089.07 | \$291,089.07 | \$0.00 |
| TOTAL REVENUE | \$7,448,497.77 | \$6,727,791.98 | \$6,768,588.35 |

2021 Budget Resolution:

**Board of Alcona County Road Commissioners
2021-01 Budget Resolution**

WHEREAS, this resolution shall be both the general appropriations resolution and the budget adoption resolution of the Alcona County Road Commission for the year ended December 31, 2021. This resolution adopts proposed revenues and expenditures as presented in the accompanying budget document. Total revenues are adopted as \$6,768,588.35, expenditures as \$6,921,452.06 with a proposed fund balance at December 31, 2021 of \$5,315,321.47 and;

WHEREAS, no Alcona County Road Commission member or employee of the commission shall expend any funds or obligate any expenditures except pursuant to appropriations authorized by the budget document. Changes in amounts appropriated by the Commission shall require approval of the Commission, and;

WHEREAS, Renee K. LaVergne, Account Clerk, is hereby charged with the general supervision of the execution of the budget adopted by the Commission, now, therefore:

BE IT RESOLVED that the Account Clerk be allowed to adjust the budget after December 31, 2021 to modify the various revenue and expenditure accounts which cannot be accurately projected prior to year-end, and;

BE IT FURTHER RESOLVED that this resolution is to take effect immediately.

Moved by Commissioner Scully, Harvey to adopt the Alcona County Road Commission Resolution 2021-01 Resolution as presented and read:

Roll call vote: Scully – yes, Harvey – yes, Somers – yes

Resolution is hereby adopted.

CORRESPONDENCE & ITEMS OF INFORMATION

None

BUSINESS

Adams Road Abandonment

Manager Campbell presented the request to abandon a portion of Adams Road in Mikado Township. He explained that there is only one shareholder affected so a public hearing is not required and that the Forest Service does not have any access points thru there so it does not affect them and all public utility easements will stay in place. Moved by Commissioner Harvey, Scully to absolutely abandon, vacate, and

discontinue a portion of South Adams Road for .49 miles from F30 south in Section 14, T25N, R7E, Mikado Township, Alcona County.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes

DNR Snowmobile Trail Maintenance

Manager Campbell explained that we were approached by the DNR about maintaining the snowmobile trails on contract. Commissioner Harvey shared some of his experiences regarding trails thru the Parks and Recreation.

Moved Commissioner Harvey, Scully to NOT maintain the DNR snowmobile trails.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes

MANAGING DIRECTOR'S REPORT

Manager Campbell stated that they are wrapping up the wash barn barn. The steamer came in last Tuesday and ran the gas line on Friday. We did have another accident to the salt barn, pulled the end of the wall out. He's looking at box sensors for the trucks to avoid this happening again. Also, exploring options to alter the front to make opening larger.

PUBLIC COMMENT

None

COMMISSIONERS COMMENT

Commissioner Scully wished everyone Happy Holidays.

Meeting adjourned at the call of the Chair at 2:48pm until the next regular meeting on January 13, 2021 at 4:00pm

Ted Somers, Chairman

Lori Grush, Administrative Assistant