

Alcona County Road Commission January 12, 2022, Board Meeting Minutes

A regular meeting of the Board of County Road Commissioners of Alcona County was called to order by Chairman Ted Somers at 3:00pm on Wednesday, January 12, 2022 at 301 N. Lake Street Lincoln, Michigan. Present: Chairman Ted Somers, Vice Chairman Harry Harvey, Member Al Scully, Managing Director Jesse Campbell, Clerk Renee LaVergne and Administrative Assistant Lori Grush. Guest present was Carolyn Brummund.

AGENDA ADOPTION

Moved by Commissioner Scully, Harvey to accept the January 12, 2022 meeting agenda as presented.
Motion carries

PUBLIC COMMENT

Ms. Brummund wished the board Happy New Year.

APPROVAL OF MINUTES

Moved by Commissioner Harvey, Scully to approve the minutes of the December 21, 2021 meeting as presented.
Motion carries

FINANCIAL REPORTS & OPEN ACCOUNTS

Moved by Commissioner Harvey, Scully to approve payment of open accounts from January 12, 2022, in the amount of \$122,512.63
Roll call vote: Scully – yes, Harvey – yes, Somers – yes
Motion carries

CORRESPONDENCE

East Central Council Meeting information scheduled for January 20th in East Tawas was presented and attendance of the board members was discussed. State of Michigan Non-Compliance letter regarding the Transportation Asset Management Plan was provided to the board and explained by manager Campbell. There is 24 hours of training that must be taken before the report can be prepared. Due to COVID, no training is currently scheduled. Campbell let the board know that it would probably require us to purchase a new laptop to support the software. The Bridge Contract #01000-209843 Bid Letting Results was provided to the board. Of the nine plan holders, only two submitted bids. Discussion ensued.

BUSINESS

Organization:

Moved by Commissioner Scully, Harvey that Commissioner Ted Somers be elected Chairman for the ensuing year. Roll call vote: Scully – yes, Harvey – yes, Somers – yes
Motion carries

Moved by Commissioner Somers, Scully that Commissioner Harry Harvey be elected Vice-chairman for the ensuing year. Roll call vote: Scully – yes, Harvey – yes, Somers – yes
Motion carries

Moved by Commissioner Harvey, Scully that the depositories for the Road Commission be Huron Community Bank and Alpena Alcona Area Credit Union.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes
Motion carries

Moved by Commissioner Scully, Harvey that the Alcona County Road Commission use the services of Attorney David H. Cook for legal issues.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes
Motion carries

Moved by Commissioner Scully, Harvey that the Administrative Assistant or Account Clerk be authorized to pay payrolls when due for the ensuing year.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes
Motion carries

Moved by Commissioner Harvey, Scully that for the purpose of administering the Road Commission budget in accordance with the provisions of Public Act 621 of 1978, as amended, the following provisions be adopted:

1. Jesse J. Campbell, Managing Director, is designated as Chief Administrative Officer and Renee K. LaVergne, Account Clerk, is designated as Fiscal Officer.
2. The Chief Administrative Officer is authorized to transfer up to 25 percent of a line item amount approved in the Road Commission budget to another line item without prior approval, but subject to approval of the Board of County Road Commissioners at their next regular Board meeting.
3. The expenditure amounts approved in the Road Commission budget for Distributive Expense shall be allocated to the various other expenditure line items in the same proportion as the allocation of actual Distributive Expense after year end for preparation of the Act 51 report.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes

Motion carries

Moved by Commissioner Scully, Harvey that the regular board meetings for 2022 be on the second and fourth Wednesday of each month at the times listed below. All meetings to be held at the Road Commission office, Lincoln, Michigan.

Wednesday, January 26	3:00pm
Wednesday, February 9	3:00pm
Wednesday, February 23	3:00pm
Wednesday, March 9	3:00pm
Wednesday, March 23	4:00pm
Wednesday, April 13	4:00pm
Wednesday, April 27	4:00pm
Wednesday, May 11	4:00pm
Wednesday, May 25	4:00pm
Wednesday, June 8	6:00pm
Wednesday, June 22	4:00pm
Wednesday, July 13	6:00pm
Wednesday, July 27	4:00pm
Wednesday, August 10	6:00pm
Wednesday, August 24	4:00pm
Wednesday, September 14	4:00pm
Wednesday, September 28	4:00pm
Wednesday, October 12	4:00pm
Wednesday, October 26	4:00pm
Wednesday, November 9	3:00pm
Wednesday, November 23	3:00pm
Wednesday, December 14	3:00pm
Wednesday, December 28	3:00pm

Motion carries

Weight Restrictions:

Moved by Commissioner Harvey, Scully to authorize Alcona County Road Commission staff to impose seasonal weight and speed restrictions as conditions warrant.

Motion carries.

Hours of Operation

Manager Campbell shared recent discussions with various crew members about changing our hours of operation. Some wanted to start the day earlier and some later. Discussion ensued and how it would affect our summer hours, deliveries, and winter maintenance. Board agreed that no change be made to current hours of operation and the switch to 10-hour days in the summer is left to the manager's discretion.

Pole Building Improvements

Campbell reiterated the reasoning behind each project and why they are both needed including the longer response time in the winter to prepare the vehicles that are currently parked in the cold. Discussion ensued. It was discussed whether the cement pad for \$15,800 was necessary on the lean to. Moved by Commissioner Harvey, Scully, to accept the bid from Meridian Contracting Services proposal to build a shed roof addition off of the existing pole building size 24ft x 100ft for \$79,200.
Roll call vote: Somers – yes, Harvey – yes, Scully – no Motion carries

Moved by Commissioner Scully, Harvey to accept the bid from Meridian Contracting Services to insulate and heat the existing Pole Building for \$149,000.
Roll call vote: Scully – no, Harvey – no, Somers –yes **no** Motion fails

Approval to advertise for 2022 Material Bids

Moved by Commissioner Scully, Harvey to approve the advertisement for bids for material to be purchased in 2022, all bids are due Monday, February 21, 2022 by 4:00pm and will be presented at the February 23, 2022 board meeting.
Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion carries

Approval to advertise for bids for Woodhaven Subdivision Improvement Project

Moved by Commissioner Harvey, Scully to approve the managing director to advertise for bids for the Woodhaven Subdivision Improvement Project. This project also includes improvements to Woodland Drive. Motion carries

Approval to advertise for bids for F30 Road Improvement Project

Moved by Commissioner Harvey, Scully to approve the managing director to advertise for bids for the F-30 Road Improvement Project. Motion carries

Discussion of Equipment Purchase – MIDEAL

Manager Campbell explained the various prices and how the trend in chipper sales is with gas powered drum machines and not the diesel disc chippers. Discussion followed.
Moved by Commissioner Harvey, Scully to approve the managing director to purchase a Brush Chipper thru MIDEAL, not to exceed \$85,000.
Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion carries

Discussion of February 9th meeting

Moved by Commissioner Harvey, Scully to cancel the February 9th meeting unless necessary. Motion carries

Schedule Policy Workshop

Moved by Commissioner Scully, Harvey to schedule a Policy Workshop for Wednesday, January 26th at 1:00pm. Motion carries

MANAGING DIRECTOR'S REPORT

Manager Campbell shared that the Cedar Lake Drive Reconstruct project form has been submitted and we have about \$363,000 that we will be getting for the project from the Small Urban Fund. The project estimate is \$429,000. The F41 Project for 2022 was kicked out again due to a computer glitch. He will be meeting with Consumers Energy regarding them lowering a section of Bamfield Road, before the bridge. That meeting is on the 26th in the morning. Campbell stated he will have a special RTF meeting on the 19th to reapportion some COVID monies. He received notice from MDOT regarding their US 23 project. They are moving it from Chippewa Point to Sayers Road. That change now disrupts our scheduled F41 project. They anticipate a three month road closure. MDOT is planning to use Spruce Road as detour. Campbell announced that the insurance out of pocket cost will be \$136.22 per pay period.. He and the clerk are looking to see if we can change when the aggregate is done.

PUBLIC COMMENT

None

COMMISSIONER COMMENTS

None

ADJOURN

Meeting adjourned at the call of the Chairman at 4:35pm until the next regular meeting which will be held on Wednesday, January 26, 2022 at 3:00pm

Theodore Somers, Chairman

Lori Grush, Administrative Assistant