

## **Alcona County Road Commission June 22, 2022 Board Meeting Minutes**

A regular meeting of the Board of County Road Commissioners of Alcona County was called to order by Chairman Ted Somers at 4:00pm on Wednesday, June 22, 2022 at 301 N Lake Street Lincoln, Michigan. Present: Chairman Ted Somers, Vice-Chair Harry Harvey, Member Al Scully, Managing Director Jesse Campbell, Superintendent Mike Escareno, Clerk Renee LaVergne and Board Clerk Lori Grush. No guests were present.

### **AGENDA ADOPTION**

Moved by Commissioner Harvey, Scully to accept the June 22, 2022 meeting agenda with addition of letter from ACRC to freeholders of Hubbard St, Lake St. and Woodland St. agreement in Correspondence. Motion Carries

### **PUBLIC COMMENT**

None

### **SUPERINTENDENT'S REPORT**

Superintendent Escareno started by letting the board know that we have the crack sealer machine for two more days and the crew is working to finish up in Barton City. We might get it back in the Fall. We were out blading after the moisture we received yesterday. We've had a lot of high winds so we're still doing tree clean up. Did some seal coat in Hawes Township. We got started on mowing. Had a few hiccups with machines, one is still in shop. In addition to that doing some beaver control, they are fired up right now.

### **APPROVAL OF MINUTES**

Moved by Commissioner Scully, Harvey to approve the minutes of the June 8, 2022 meeting as presented. Motion Carries

### **FINANCIAL REPORTS & OPEN ACCOUNTS**

Moved by Commissioner Scully, Harvey to approve payment of open accounts from June 22, 2022 in the amount of 112,511.14  
Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion Carries

### **CORRESPONDENCE**

Letter was presented to the board for informational purposes that has been drafted from ACRC to freeholders of Hubbard St, Lake St. and Woodland St. alerting them of upcoming project agreement with Alcona Township.

### **BUSINESS**

#### **MCRCSIP Board Of Directors Ballot**

Moved by Commissioner Scully, Harvey to allow Managing Director to complete the ballot on behalf of the Alcona County Road Commission for the 2022 MCRCSIP Board of Directors. Motion Carries

#### **Bridge Structure #18, Lakeshore Drive over the Black River Resolution**

Manager Campbell explained that this resolution was needed to accept the bridge grant funds that were awarded.

#### **RESOLUTION 2022-005**

#### **RESOLUTION OF COMMITMENT AND SUPPORT FOR THE**

## **STATEWIDE LOCAL AGENCY BRIDGE BUNDLE PROGRAM**

WHEREAS, the Michigan Department of Transportation (“MDOT”) has undertaken an initiative to address the needs of Michigan’s local bridge conditions through an innovative delivery method known as “bridge bundling;”

*WHEREAS, MDOT reached out to the County Road Association of Michigan (“CRA”) and the Michigan Municipal League (“MML”) to work together on such an initiative for the benefit of their mutual communities, and in the interest of public safety and the Michigan taxpayers.*

*WHEREAS, MDOT has identified funding for Phase II of the BUNDLE PROGRAM and has screened and selected a number of local bridges from a statewide review for inclusion in same, with no local cash match or local funding required;*

*WHEREAS, the Alcona County Road Commission has agreed to the inclusion of the following bridge(s) in the BUNDLE PROGRAM, with associated planned work:*

- *Bridge Structure #18, Lakeshore Drive over the Black River.*

*WHEREAS, the Alcona County Road Commission understands that the work as planned will be undertaken in a contract to be let and awarded by MDOT at no cost to the Alcona County Road Commission.*

*WHEREAS, the Alcona County Road Commission acknowledges that any requests to add or include work to the BUNDLE PROGRAM identified by MDOT to be either maintenance-related, a betterment or non-structural improvement to the planned scope shall only be undertaken subject to the approval of MDOT and at 100% Alcona County Road Commission cost, except for widening for non-motorized transportation purposes supported by approved local or regional master plans developed in a manner consistent with applicable federal and state requirements;*

*WHEREAS, the Alcona County Road Commission acknowledges that neither MDOT nor its third-party agents, contractors or consultants are assuming any ownership or responsibility for the future operation or maintenance of improvements constructed in connection with the BUNDLE PROGRAM;*

*WHEREAS, both parties agree that if there are any performance warranties, as part of the project, MDOT will oversee said warranted work, during the warranty period;*

*WHEREAS, the Alcona County Road Commission agrees to perform long-term, life-cycle maintenance of the improvements made to its bridge(s) included in the BUNDLE PROGRAM in accordance with sound principles of asset management upon completion of the work;*

*WHEREAS, the Alcona County Road Commission has designated an employee representative (“CHAMPION”) to serve as a point person for the agency with necessary authority and resources to act and direct its staff and third-party agents to facilitate coordination of its portion of the BUNDLE PROGRAM with MDOT;*

*WHEREAS, the Alcona County Road Commission hereby acknowledges that MDOT and its consultants have the appropriate authority to act on its behalf in the planning, design, construction and administration of the BUNDLE PROGRAM, while allowing Alcona County Road Commission staff input during design and reasonable access during construction to perform its own observations and inspections if desired;*

*WHEREAS, the Alcona County Road Commission agrees to support implementation of the BUNDLE PROGRAM consistent with the attached “Responsibilities of Local Agency Champions” as approved by MDOT in September 2020;*

*WHEREAS, the Alcona County Road Commission acknowledges and agrees that none of its direct or indirect costs incurred in connection with its participation in the BUNDLE PROGRAM shall be reimbursable by MDOT or FHWA;*

NOW THEREFORE BE IT RESOLVED, the *Alcona County Road Commission* hereby agrees to support implementation of the BUNDLE PROGRAM to help facilitate the overall goal of improving local bridge conditions in Michigan.

Moved by Commissioner Harvey, Scully to accept Resolution #2022 - 005 regarding Bridge Structure #18, Lakeshore Drive over the Black River including engineering. Motion Carries

#### Township Agreements

Moved by Commissioner Scully, Harvey to accept agreement HR2201 for single sealcoat with fog seal for 1.66 miles on Walker Road from Poor Farm Road east with HARRISVILLE Township with the terms agreed upon.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion Carries

Moved by Commissioner Scully, Harvey to accept agreement MT2201 for single sealcoat with fog seal for 1.00 miles of Baldwin Road from M-65 west and MT2202 for single sealcoat with fog seal for 1.04 miles on Small Road from M-65 east with MITCHELL Township with the terms agreed upon.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion Carries

Manager Campbell interjected that we had begun our seal coat program and were able to get two loads of emulsion but now can not get anymore until mid-August. He has spoken with both companies that provide this for us. Manager Campbell detailed his conversations and the various options he has explored with each company.

*Drew Milwrick joined the meeting at 4:25pm*

He's going to keep working on it but seems to be getting the run around. Neither company has been able to quote a price for us to come pick it up. The plan now is to work with Goodrich to get the gravel projects going while we are waiting. Campbell has requested a letter to the board with an explanation of why they are unable to provide us the emulsion.

#### County ARPA Funds Request for the Road Commission

Manager Campbell shared that eleven counties have given ARPA money to the road commissions to put into the roads. Some have given to both road commission and the townships. He's asking if the board would like a letter drafted to request ARPA funds. It was agreed to have a draft ready for our next road commission meeting.

#### Commissioner Wages

A letter was drafted requesting an increase to the base salary of all three road commissioners to match that of the County Commissioners. It was agreed to send the letter to each county board member and then copy the county clerk on it.

#### Administrative Wages

Manager Campbell provided the board with comparisons from similar counties and explained some of the variables from county to county as far as job descriptions, variations in manpower, and scope of work being done. Commissioner Scully asked if the benefits packages were the same. Campbell said it was so hard to compare them, they are all different. He also reminded them that clerk was not included when the last administrative salary equalization was made. Motion made Scully, Harvey to increase the foreman, the superintendent and the administrative assistant salary by 5.5% and the clerk by 10% effective July 1, 2022.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes

Motion Carries

**PUBLIC COMMENT**

Mr. Milwrick commented about the speed trailer that he has seen out in the county that flashes “too slow”. He thinks that’s a bad idea. Manager Campbell clarified that that was purchased by the police department with a grant and has nothing to do with the road commission.

**COMMISSIONER COMMENTS**

None.

**ADJOURN**

Meeting adjourned at the call of the Chair at 5:16pm until the next regular meeting which will be held on July 13, 2022 at 6:00pm

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Theodore Somers, Chairman

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Lori Grush, Administrative Assistant