

## **Alcona County Road Commission January 11, 2023, Board Meeting Minutes**

A regular meeting of the Board of County Road Commissioners of Alcona County was called to order by Chairman Ted Somers at 3:00pm on Wednesday, January 11, 2023 at 301 N. Lake Street Lincoln, Michigan with the Pledge of Allegiance. Present: Chairman Ted Somers, Vice Chairman Harry Harvey, Member Al Scully, Managing Director Jesse Campbell, Superintendent Mike Escareno, Clerk Renee LaVergne and Administrative Assistant Lori Grush. Guest present was resident Dave of Greenbush Township.

### **AGENDA ADOPTION**

Moved by Commissioner Harvey, Scully to accept the January 11, 2023 meeting agenda with additions of Alcona County Road Commission Investments in business. Motion Carries

### **PUBLIC COMMENT**

Dave addressed the board about the treatment of his road (S. Poor Farm Road). He said another neighbor had requested the brush be cut back at the s curve. Our driver went in and cut back trees including on his property with holiday lights on them. He came into question the instruction the driver had been given and felt our response was unacceptable. His road is a beautiful, winding narrow road. Asked how he goes about to form a committee or fill out a form to identify the road as a scenic street or how to change the standards for a beautiful, unique road like his. He's new to the area and he understands the public safety standards. He expects professionalism and communication. Wants to start over with this office so it can maybe not happen again. The board thanked him for his comments and it will be checked in to further.

### **SUPERINTENDENTS REPORT**

Superintendent Escareno updated the board that the crews have been working on trees in the road right of way along Poor Farm Road and Healy Road. Commissioner Somers asked if we were seeing some of the roads breaking up with the mild weather. There hasn't been a whole lot of breaking up and Escareno hasn't seen too much heave in the roads

### **APPROVAL OF MINUTES**

Moved by Commissioner Scully, Harvey to approve the minutes of the December 28, 2022 meeting as presented. Motion Carries

### **FINANCIAL REPORTS & OPEN ACCOUNTS**

Moved by Commissioner Harvey, Scully to approve payment of open accounts from January 11, 2023, in the amount of \$147,753.85.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion Carries

### **CORRESPONDENCE**

Various correspondence was presented to the board including the East Central Council Meeting on Thursday 1-19-2023 9:30am, a reminder about the January 15<sup>th</sup> deadline for the 2023 CRA Highway Conference and Road Show, a list of the 2022 Township Projects provided by Manager Campbell, a letter about Grand Traverse Diesel being acquired by Stoops Western Star, the Act 51 Road Certification Letter from MDOT, the F-41 Bid Letting, the Cedar Lake Road Bid Letting and the Alcona County Commissioners Meeting Minutes from September 26, 2022.

**BUSINESS**

**Organization:**

Moved by Commissioner Harvey, Scully that Commissioner Somers be elected Chairman for the ensuing year.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion Carries

Moved by Commissioner Scully, Somers that Commissioner Harvey be elected Vice-chairman for the ensuing year.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion Carries

Moved by Commissioner Harvey, Scully that the depositories for the Road Commission be Huron Community Bank and Alpena Alcona Area Credit Union.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion Carries

Moved by Commissioner Harvey, Scully that the Alcona County Road Commission use the services of Attorney David H. Cook for legal issues.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion Carries

Moved by Commissioner Scully, Harvey that the Administrative Assistant or Account Clerk be authorized to pay payrolls when due for the ensuing year.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion Carries

Moved by Commissioner Scully, Harvey that for the purpose of administering the Road Commission budget in accordance with the provisions of Public Act 621 of 1978, as amended, the following provisions be adopted:

1. Jesse J. Campbell, Managing Director, is designated as Chief Administrative Officer and Renee K. LaVergne, Account Clerk, is designated as Fiscal Officer.
2. The Chief Administrative Officer is authorized to transfer up to 25 percent of a line item amount approved in the Road Commission budget to another line item without prior approval, but subject to approval of the Board of County Road Commissioners at their next regular Board meeting.
3. The expenditure amounts approved in the Road Commission budget for Distributive Expense shall be allocated to the various other expenditure line items in the same proportion as the allocation of actual Distributive Expense after year end for preparation of the Act 51 report.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion Carries

Moved by Commissioner Harvey, Scully that the regular board meetings for 2023 be on the second and fourth Wednesday of each month at the times listed below. All meetings to be held at the Road Commission office, Lincoln, Michigan.

Wednesday, January 11	<b>3:00pm</b>
Wednesday, January 25	<b>3:00pm</b>
Wednesday, February 8	<b>3:00pm</b>
Wednesday, February 22	<b>3:00pm</b>
Wednesday, March 8	<b>3:00pm</b>
Wednesday, March 22	4:00pm
Wednesday, April 12	4:00pm
Wednesday, April 26	4:00pm
Wednesday, May 10	4:00pm
Wednesday, May 24	4:00pm

Wednesday, June 14	4:00pm
Wednesday, June 28	4:00pm
Wednesday, July 12	4:00pm
Wednesday, July 26	4:00pm
Wednesday, August 9	4:00pm
Wednesday, August 23	4:00pm
Wednesday, September 13	4:00pm
Wednesday, September 27	4:00pm
Wednesday, October 11	4:00pm
Wednesday, October 25	4:00pm
Wednesday, November 8	<b>3:00pm</b>
Wednesday, November 22	<b>3:00pm</b>
Wednesday, December 13	<b>3:00pm</b>
Wednesday, December 27	<b>3:00pm</b>

Motion Carries

Authorization to Impose Weight Restrictions:

Moved by Commissioner Scully, Harvey to authorize Alcona County Road Commission staff to impose seasonal weight and speed restrictions as conditions warrant. Motion Carries

Hours of Operation

Motion by Commissioner Harvey, Scully to keep the hours of operation the same as they currently are, 7:30am – 4:00pm. Motion Carries

Approval to advertise for 2023 Material Bids

Manager Campbell explained the changes he would like to this year’s material bids. Moved by Commissioner Scully, Harvey to approve the advertisement for bids for material to be purchased in 2023, all bids are due Monday, February 20, 2023 by 4:00pm and will be presented at the February 22, 2023 board meeting. Motion Carries

Approval to advertise for bids for new pickup trucks

Moved by Commissioner Somers, Scully to approve the advertisement for bids for new pickup trucks. Motion Carries

Discussion Of February 8<sup>th</sup> Meeting

Manager Campbell explained that he has a conference that day. Moved by Commissioner Scully, Harvey to cancel the February 8<sup>th</sup> regular board meeting unless something comes up. Motion Carries

Hayes Road Certification Discussion

Manager Campbell explained the current disputes regarding Hayes Road in Curtis Township. The road is not maintainable. Before any decision is made, it needs to be surveyed. He’s been unable to locate all of the pins. Campbell asked if the board would allow the road commission to have the property surveyed. Moved by Commissioner Scully, Harvey to hire a surveyor to have the Hayes Road property surveyed with the cost to not exceed \$2,000 to identify county road boundaries

Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion Carries

Alcona County Road Commission Investments

Manager Campbell shared that there is currently \$185,000 invested with Michigan Class. Asking the board if they feel it should be raised to possibly \$500,000. Manager Campbell was

thinking of a one-year CD. The commissioners had several questions. Manager Campbell will gather more information to have ready for discussion at the next meeting.

### **MANAGING DIRECTOR'S REPORT**

Manager Campbell updated the board that he has been working with the townships. Last night he met with Harrisville Township. They were very responsive and had developed a good plan. He's been able to give Mike and William a punch list in preparation. He met with Greenbush Township last night. They will have a couple seal coats, one (Sunrise Drive) which will tie in with Harrisville Township. Campbell met with both Russo and Dave Schmidt about the office building. The Spruce Road project was uploaded last night. GI is scheduled for January 6<sup>th</sup>.

### **PUBLIC COMMENT**

Dave enjoyed the meeting. He reiterated that he thinks we do a good job, never have had a problem before now. Suggested having a form to submit concerns to the board ahead of time and to make sure our website is updated. Meeting time said 4pm. Thanked the board again.

### **COMMISSIONER COMMENTS**

None

### **ADJOURN**

Meeting adjourned at the call of the Chairman at 4pm until the next regular meeting which will be held on Wednesday, January 25, 2023 at 3:00pm

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Theodore Somers, Chairman

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Lori Grush, Administrative Assistant