

Alcona County Road Commission July 26, 2023, Board Meeting Minutes

A regular meeting of the Board of County Road Commissioners of Alcona County was called to order by Chairman Ted Somers at 3:03pm on Wednesday, July 26, 2023, at 301 N. Lake Street Lincoln, Michigan with the Pledge of Allegiance. Present: Chairman Ted Somers, Vice Chairman Harry Harvey, Member Al Scully, Managing Director Jesse Campbell, Clerk Renee LaVergne, and Administrative Assistant Lori Grush. No guests were present.

AGENDA ADOPTION

Moved by Commissioner Harvey, Scully to accept the July 26, 2023 meeting agenda as presented. Motion Carries

PUBLIC COMMENT

None

APPROVAL OF MINUTES

Moved by Commissioner Scully, Harvey to approve the minutes of the July 12, 2023 meeting as presented. Motion Carries

Moved by Commissioner Harvey, Scully to approve the minutes from the workshop held on July 12, 2023 as presented. Motion Carries

FINANCIAL REPORTS & OPEN ACCOUNTS

Moved by Commissioner Harvey, Scully to approve payment of open accounts from July 26, 2023, in the amount of \$419,714.61.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion Carries

CORRESPONDENCE

A copy of the MCRCSIP 2023 Refunds Letter explaining the \$17,980 net refund received was provided to the board members.

Manager Campbell reminded the board about the East Central Council Meeting on August 17th. The agenda is not yet available but that is the meeting that our local representatives, congressmen and senators have been invited to.

BUSINESS

August 9th Board Meeting

Moved by Commissioner Scully, Harvey to cancel the August 9th board meeting unless necessary. Motion Carries

CRASIF 2023 Board Of Trustees Ballot

Moved by Commissioner Scully, Harvey to vote for the three incumbents that are running for re-election. Motion Carries

Township Agreements

Moved by Commissioner Harvey, Scully to approve the following agreement(s) with **CURTIS** Township with the terms agreed upon:

- CU2301 for single seal coat with fog seal on **Prentice Road** from M65 south to Webster Road .42 mile and **Webster Road** from Prentice Road west to Vaughn Lake Road .99 mile.
- CU2302 for single seal coat with fog seal on **Chippewa Drive** from F-30 to dead end, **Iroquios Street** from Chippewa to Algonquin and **Algonquin** from Iroquios to end of seal coat for a total of 1.47 miles

- CU2303 for single seal coat with fog seal on **North Lake Road** from F30 to Cedar Dr., **Cedar Drive** from North Lake Road to Lake Shore Drive and **Lake Shore Drive** from Cedar Drive to end of seal coat for a total of .73 mile
- CU2304 for single seal coat with fog seal on **Lake Street** from M65 southwesterly to dead end for 1.15 mile and **Vaughn Lake Road** from Webster Road north to Lake St. for .25 mile
- CU2305 for single seal coat with fog seal on **Sawmill Road** from M65 east to Ford Road for 1.62 miles

Roll call vote: Scully – yes, Harvey – yes, Somers – yes

Motion Carries

Moved by Commissioner Scully, Harvey to approve the following agreement(s) with **Caledonia Township** with the terms agreed upon:

- CL2301 for single seal coat with fog seal on **Hubert Road** from Mt. Maria Road west 1.01 mile, **Bear Springs Road** from Hubert Road south 1.67 mile, **Hubert Road** from Hubbard Lake Road east 2.46 mile, and **Roe Road** from Swede Road southeast to Black River Road 2.06 miles
- CL2302 for recycled asphalt to existing road surface on **School Road** from Swede Rd. south to Ludwig Road for 1.01 miles

Roll call vote: Scully – yes, Harvey – yes, Somers – yes

Motion Carries

Policy Acceptance

Motion by Harvey, Scully to rescind the following Alcona County Road Commission policies:

Policy #9401 - Community Service Policy

Policy #9502 - Continuing Education Policy

Policy #20180124 - Salaried Employee Probationary Period Policy

Policy #020625-1 - Eye Protection Policy

Policy #9302 - Surplus Sales Policy

Policy #9501 - Leave Time Policy

Policy #9801 – Written Hazard Communication Program Policy

Policy #41026 - Title VI Policy

Policy #990824 - Use of Information Systems/Email Policy

Policy #20180110 - Employee Response to Duty Policy

Policy #020226A – Equal Employment Opportunity Policy

Policy #020226B - Harassment Policy

Policy #020226C - Prohibition Of Unlawful Retaliation in The Workplace Policy

Policy #020226D - Violence in The Workplace Policy

Policy #020625-2 - Personal Protection Equipment Policy

Policy #050913rev - Social Security Number Privacy Policy

Policy #2016-01 – Social Media Policy

Roll call vote: Scully – yes, Harvey – yes, Somers – yes

Motion Carries

Motion by Harvey, Scully to accept and adopt the following policies for the Alcona County Road Commission:

Policy #07202301 regarding Freedom Of Information

Policy #07202302 regarding Ethics And Standards

Policy #07202303 regarding Code Of Civility

Policy #07202304 regarding Drug and Alcohol Abuse Policy

Policy #07202305 regarding CDL Licensing Reimbursement

Policy #07202306 regarding Mileage Reimbursement

Policy #07202307 regarding Meal Allowance

Policy #07202308 regarding Safety Boot Reimbursement

Policy #07202309 regarding Safety Glasses Reimbursement
Policy #07202310 regarding Health Insurance Opt-Out Reimbursement
Policy #07202311 regarding Cell Phone Usage
Policy #07202312 regarding Traffic Control Damage and Reward
Policy #072023013 regarding Audio Recordings
Policy #072023014 regarding Driveway Policy
Policy #072023015 regarding Mailbox Replacement
Policy #072023016 regarding Plat Board Development
Policy #072023017 regarding Removing Roads From Seasonal Designation
Policy #072023018 regarding Road Abandonments
Policy #072023019 regarding Decertified Road Right Of Ways
Policy #072023020 regarding Roads Ending In Bodies Of Water
Policy #072023021 regarding Encroachments Within County Road Right Of Ways
Policy #072023022 regarding Removal or Trimming of Trees or Other Vegetation Within
County Road Right Of Ways
Policy #072023023 regarding Banners, Events and Parades within County Road Right Of Way
Policy #072023024 regarding Standard for Placements of Survey Corners in Hard-Surfaced
Alcona County Roads Policy
Policy #072023025 regarding Township Cost Share Policy
Policy #072023026 regarding Surplus Sales
Policy #072023027 regarding Leave Time
Policy #072023028 regarding Written Hazard Communication
Policy #072023029 regarding Title VI
Policy #072023030 regarding Use Of Information Systems/Emails
Policy #072023031 regarding Employee Response To Duty
Policy #072023032 regarding Equal Employment Opportunity
Policy #072023033 regarding Harassment
Policy #072023034 regarding Prohibition of Unlawful Retaliation in the Workplace
Policy #072023035 regarding Violence in the Workplace
Policy #072023036 regarding Personal Protection Equipment
Policy #072023037 regarding Social Security Privacy Policy
Policy #072023038 regarding Social Media Policy
Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion Carries

Motion by Scully, Harvey to accept Resolution 2023-004 Code of Civility that accompanies
Policy #07202303
Resolution No. 2023-004

A Resolution concerning:

CODE OF CIVILITY

FOR the purpose of establishing a Code of Civility setting forth the manner in which members of the Board of County Road Commissioners should treat one another, staff, and members of the public, and establishing regulations for those attending public meetings in order to maintain proper order and decorum.

***WHEREAS**, civility is synonymous with courtesy, politeness, graciousness, tolerance, consideration, and respect; and*

***WHEREAS**, civility requires that all members comport themselves in a manner that permits honest efforts at understanding the views and reasoning of others; and*

WHEREAS, civility promotes a process that is fair and effective in both appearance and fact; and

WHEREAS, civility is attained through polite action and expression and it promotes a positive collegial atmosphere wherein the Board may operate effectively for the benefits of the citizens of Alcona County; and

WHEREAS, civility leads to effective communication and allows the finding of common ground; and

WHEREAS, the presence of the public at all open meetings of the Board of County Road Commissioners is an integral part of a transparent government; and

WHEREAS, public presence and participation must be adequately accommodated; and

WHEREAS, order and decorum must be maintained so that all members of the public may attend and observe the meeting without interference; and

WHEREAS, Section 3(1) of the Michigan Open Meetings Act, being MCL 15.263(1), provides that the right of a person to attend a meeting of a public body includes the right to tape-record, to videotape, to broadcast live on radio, and to telecast live on television the proceedings of a public body at a public meeting; and

WHEREAS, that section goes on to provide that the exercise of this right does not depend on the prior approval of the public body; however, a public body may establish reasonable rules and regulations in order to minimize the possibility of disrupting the meeting; and

WHEREAS, Section 3(6) of the Michigan Open Meetings Act, being MCL 15.263(6), provides that a person must not be excluded from a meeting otherwise open to the public except for a breach of the peace actually committed at the meeting.

Now therefore, pursuant to the above provisions, it is hereby

RESOLVED, that the members of the Board of County Road Commissioners of Alcona County shall in all their proceedings adhere to the “Code of Civility”, a copy of which is attached hereto and made a part hereof.

BE IT FURTHER RESOLVED that a copy of this “Code of Civility” shall be posted at the entrance to all meeting rooms and on the Road Commission website and the presiding officer may read aloud all or any part of these regulations prior to the beginning of any meeting.

BE IT FURTHER RESOLVED that each member of the Board of County Road Commissioners shall sign a copy of this “Code of Civility” indicating their willingness and commitment to always act accordingly.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes

Motion Carries

MANAGING DIRECTOR’S REPORT

3:52p Dave Fialkowski joined the meeting

Manager Campbell shared that now the policies have been reviewed and updated, he’d like the board to think about scheduling a workshop to update our permits. He attended the

MCRC SIP workshop and thought it was one of the best he has ever attended. A lot of legal updates including current court cases , road abandonments, and disposition of carcasses.

3:56p Larry King joined the meeting

In the next couple months, he'll be working on next years budget. The lowboy is now going to be here sooner than he had thought at the least meeting. The company will be honoring last years price and we should see it before the end of the year. He'd like to see about purchasing or leasing a loader next year. He'll also be researching graders. Both manufacturers are one year out. Other expenses for next year's consideration will include trucks, track skid steer, and the addition to the office. The board will need to decide if they wish to use the \$400,000 in the building fund. Campbell met with **Beki** Becky from Huron Engineering to do the drive around for Federal Aid projects for next year and the following two years. He will be scheduling with NEMCOG for the annual drive around with MDOT. We were denied on all three grants that Campbell had applied for. The US23 project is currently set to open to traffic on August 4th and are expecting a August 15th project completion.

Commissioner Harvey asked about the dump site . Campbell shared that he had located all of the vent pipes and it looks like seven will have to be replaced. He will be asking DEQ for a variance regarding the removal of the autumn olive. They are trees, not bushes.

Commissioner Scully inquired about the State Park sign on US 23. Campbell stated they have measured it and we provided MDOT contact information to the property owner regarding his ditch on US23.

PUBLIC COMMENT

Chair Somers asked the two guests that arrived to introduce themselves. Dave Fialkowski and Larry King were present.

Larry King from East Tait Road addressed the board. He lives at the very end off Cruzen. Thanked us for the quick response in the spring. Stated there is about a 9 inch difference between the metal and the road where the culvert was repaired. Rocks have come up out of the ground because all that is on the road is dirt. It needs gravel put down. There are trenches 6 inches deep. Can something be done before winter? He stated he has attended both Gustin and Mikado Township meetings. Discussion ensued.

County Liaison Craig Johnston arrived at 4:10pm

Manager Campbell is going to see what the Road Commission might be able to do that wouldn't require a township agreement. If we are able to do anything, it wouldn't be until late fall. Campbell could not and would not promise anything.

Dave Fialkowski was looking for an update from the board after his visit several weeks ago about his property on West Lake Street and the Road Commission continuing to widen the road onto his property. Also referenced the increased speed of vehicles and the pine tree his neighbor planted that drivers veer around to avoid. Manager Campbell stated the due to legalities, we cannot move a road. The township would need to make that request in writing to have it resurveyed. Campbell encouraged him to reach out to township supervisor and Campbell would do the same.

Mr. Johnston didn't really have any updates. He did share that the county is looking for a new equalization director. He also shared that they are looking to see if any of the ARPA funds could be used for the landfill.

Mr. Fialkowski addressed the board again about his road and his frustration with communications from past boards and management.

COMMISSIONER COMMENTS

None

ADJOURN

Meeting adjourned at the call of the Chairman at 4:31pm until the next regular meeting which will be held on Wednesday, August 23, 2023, at 4:00pm

Theodore Somers, Chairman

Lori Grush, Administrative Assistant