

## ALCONA COUNTY ROAD COMMISSION DRIVEWAY POLICY

The following standards for driveway installations apply until such time as a comprehensive policy is developed and approved:

- 1) Driveway culverts shall be not less than 15" in diameter
- 2) Culverts shall be constructed of new materials meeting current Michigan Department of Transportation specifications for culvert materials
- 3) Culvert length shall be a minimum of 20 feet but not more than 48 feet.

Driveways are permitted within the road right of way to allow access to properties along roads in Alcona County.

Because a driveway has a big impact on the ditch, drainage, road edge, and traffic patterns, a permit is required to ensure proper installation.

Persons desiring to install a new driveway, or make changes to an existing driveway to access an Alcona County Road, must first complete a permit application and pay the associated fees.

No work shall commence on installing the driveway until the permit has been approved by Road Commission personnel and a copy of the permit with the specifications has been issued.

If a culvert is specified, the minimum allowable size is a 15"x24' culvert. The culvert must be of new material and metal is recommended. Alternative material may be allowed, but approval is dependent upon the location and the intended use of the driveway.

Driveways shall be installed in a manner that does not necessitate added elements such as head walls, fencing, or other structures that could become roadside obstacles. Driveways should also be planned so that run off from melting snow or rainfall is directed toward the ditch and not toward the road.

Maintenance and repair of a driveway are the responsibility of the property owner.

*This policy, adopted by the Alcona County Road Commission Board on July 26, 2023 supersedes, replaces and cancels in its entirety any previous past practices regarding driveways adjacent to county highways.*