

ALCONA COUNTY ROAD COMMISSION POLICY FOR REMOVING ROADS FROM SEASONAL DESIGNATION

Persons wishing to have a road removed from seasonal designation must submit a written request to the Board of Road Commissioners no later than September 1st prior to the winter season in which removal is requested. The request should state the reasons and justification for the road to be removed from seasonal designation along with the following:

- 1) A letter of support from the affected township concurring with the request.
- 2) A petition signed by more than 50 percent of the owners of property abutting the section of road requested to be removed from seasonal designation.
- 3) A statement by the requesting party demonstrating a willingness to assist the Road Commission in securing a formal release of right-of-way for a minimum total width of 66 feet where not previously established.
- 4) A statement by the requesting party demonstrating a willingness to assist the Road Commission in clearing the roadway of trees and brush for a minimum width of 30 feet to insure a reasonably safe travel width and to avoid damaging snow removal equipment.
- 5) For dead end roads, a statement by the requesting party demonstrating a willingness to assist the Road Commission in securing an improved turnaround area adequate to accommodate snow removal equipment (80' radius or 100' tee).
- 6) A statement by the requesting party acknowledging that the Road Commission will not be responsible for further improvement to the road except on a cost participation basis (by requesting party, township, developer, and/or other interested parties) in the same manner that similar road improvements are undertaken. It being understood that needed improvements may include:
 - a) Additional roadside clearing to accommodate utilities, drainage improvements, and to aid winter thawing.
 - b) Grade improvements such as cutting hills and filling valleys to ease winter travel.
 - c) Ditching, cross road culverts, and drive culverts to provide adequate drainage.
 - d) Suitable subbase to prevent base failure during spring thaws and heavy rains.
 - e) Gravel surfacing to stabilize sand subbase and provide reasonable driving surface.

With the above satisfied, the Board of Road Commissioners shall consider a resolution to remove the subject road from seasonal designation within 30 days of the request. The Board reserves the right to deny such request if in the opinion of the Board winter maintenance is still not practical without further improvement to the road. The Board shall advise the applicant of the specific reasons for denying the request.

This policy, adopted by the Alcona County Road Commission Board on July 26, 2023 supersedes, replaces and cancels in its entirety any previous past practices regarding removing a road seasonal designation.

See Diagram #1 – Standard Cross Section

See Diagram #2 – Fill and Cut Section

See Diagram #3 – Minimum Turn Around Requirements

See Form a – Sample Letter of Township Support

See Form b - Sample Letter from Property Owner