

## **Alcona County Road Commission January 15, 2024, Board Meeting Minutes**

A regular meeting of the Board of County Road Commissioners of Alcona County was called to order by Chairman Ted Somers at 3:00pm on Monday, January 15, 2024 at 301 N. Lake Street Lincoln, Michigan with the Pledge of Allegiance. Present: Chairman Ted Somers, Vice Chairman Harry Harvey, Managing Director Jesse Campbell, Superintendent Mike Escareno, Clerk Renee LaVergne and Administrative Assistant Lori Grush. No guests were present. Member Al Scully was running late.

### **AGENDA ADOPTION**

Moved by Commissioner Harvey, Somers to accept the January 15, 2024 meeting agenda as presented. Motion Carries

### **PUBLIC COMMENT**

None

### **SUPERINTENDENTS REPORT**

Superintendent Escareno shared that the crew has been working on a lot of snow and a lot of trees. Faced challenges including downed power lines, avoiding trees and equipment getting stuck. He had worked with Consumers Energy to open a grid of roads for them to get in and work on. He has a group working late tonight to finish up.

### **APPROVAL OF MINUTES**

Moved by Commissioner Harvey, Somers to approve the minutes of the December 22, 2023 meeting as presented.

### **FINANCIAL REPORTS & OPEN ACCOUNTS**

Moved by Commissioner Harvey, Somers to approve payment of open accounts from December 27, 2023, in the amount of \$244,444.56

Roll call vote: Harvey – yes, Somers – yes Motion Carries

Moved by Commissioner Harvey, Somers to approve payment of open accounts from January 10, 2024 in the amount of \$82,673.28

Roll call vote: Harvey – yes, Somers – yes Motion Carries

### **CORRESPONDENCE**

The East Central Council Meeting – Thursday 1-18-2024 9:30am notice and the 2024 CRA Highway Conference and Road Show 3-19 thru 3-21 brochure was provided.

Chair Somers recessed the meeting at 3:10pm to await the arrival of Member Scully.

Chair Somers called the meeting back to order at 3:14pm. Present: Chairman Ted Somers, Vice Chairman Harry Harvey, Member Al Scully, Managing Director Jesse Campbell, Superintendent Mike Escareno, Clerk Renee LaVergne and Administrative Assistant Lori Grush. Guest included Chris Scully.

### **BUSINESS**

#### **Organization:**

Moved by Commissioner Harvey, Scully that Commissioner Somers be elected Chairman for the ensuing year.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion Carries

Moved by Commissioner Scully, Somers that Commissioner Harvey be elected Vice-chairman for the ensuing year.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion Carries

Moved by Commissioner Harvey, Scully that the depositories for the Road Commission be Huron Community Bank and Alpena Alcona Area Credit Union.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion Carries  
Moved by Commissioner Scully, Harvey that the Alcona County Road Commission use the services of Attorney David H. Cook for legal issues.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion Carries  
Moved by Commissioner Harvey, Scully that the Administrative Assistant or Account Clerk be authorized to pay payrolls when due for the ensuing year.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion Carries  
Moved by Commissioner Harvey, Scully that for the purpose of administering the Road Commission budget in accordance with the provisions of Public Act 621 of 1978, as amended, the following provisions be adopted:

1. Jesse J. Campbell, Managing Director, is designated as Chief Administrative Officer and Renee K. LaVergne, Account Clerk, is designated as Fiscal Officer.
2. The Chief Administrative Officer is authorized to transfer up to 25 percent of a line item amount approved in the Road Commission budget to another line item without prior approval, but subject to approval of the Board of County Road Commissioners at their next regular Board meeting.
3. The expenditure amounts approved in the Road Commission budget for Distributive Expense shall be allocated to the various other expenditure line items in the same proportion as the allocation of actual Distributive Expense after year end for preparation of the Act 51 report.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion Carries  
Moved by Commissioner Scully, Harvey that the regular board meetings for 2024 be on the second and fourth Wednesday of each month at the times listed below. All meetings to be held at the Road Commission office, Lincoln, Michigan.

Wednesday, January 24	3:00pm
Wednesday, February 14	3:00pm
Wednesday, February 28	3:00pm
Wednesday, March 13	4:00pm
Wednesday, March 27	4:00pm
Wednesday, April 10	4:00pm
Wednesday, April 24	4:00pm
Wednesday, May 8	4:00pm
Wednesday, May 22	4:00pm
Wednesday, June 12	4:00pm
Wednesday, June 26	4:00pm
Wednesday, July 10	4:00pm
Wednesday, July 24	4:00pm
Wednesday, August 14	4:00pm
Wednesday, August 28	4:00pm
Wednesday, September 11	4:00pm
Wednesday, September 25	4:00pm
Wednesday, October 9	4:00pm
Wednesday, October 23	4:00pm
Wednesday, November 13	3:00pm
Wednesday, November 27	3:00pm
Wednesday, December 11	3:00pm
Wednesday, December 25	3:00pm

Authorization to Impose Weight Restrictions:  
Moved by Commissioner Harvey, Scully to authorize Alcona County Road Commission staff to impose seasonal weight and speed restrictions as conditions warrant.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion Carries

Hours of Operation

Motion by Commissioner Harvey, Scully to keep the hours of operation the same as they currently are, 7:30am – 4:00pm. Motion Carries

Employee Assistance Program 2024 Contract Renewal

Moved by Commissioner Harvey, Scully to accept the Catholic Human Services Employee Assistance Program for 2024 with an annual retainer of \$500.00.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion Carries

Approval to advertise for 2024 Material Bids

Moved by Commissioner Scully, Harvey to approve the advertisement for bids for material to be purchased in 2024, all bids are due Monday, February 19, 2024 by 4:00pm and will be presented at the February 21, 2024 board meeting.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion Carries

Purchase of Loader thru SourceWell

Moved by Commissioner Harvey, Scully to authorize the managing director to purchase a loader thru SourceWell with a not to exceed price of \$308,528.88

Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion Carries

Credit Card for Fleet and Facilities Foreman

Moved by Commissioner Harvey, Scully to approve Kenneth LaLonde, Alcona County Road Commission Fleet and Facilities Foreman the use and possession of an Alcona County Road Commission Business VISA with a credit limit of \$5,000.00.

Roll call vote: Scully – yes, Harvey – yes, Somers – yes Motion Carries

**MANAGING DIRECTOR'S REPORT**

Manager Campbell shared that Harrisville Township last week approved a \$2,000 not to exceed share cost to the Dean Road culvert . The 2024 project proposals, Hubbard Lake Road from Ritchie Road to the township line and Bamfield Road from Demott to AuSable are entered and approved by MDOT and should be ready for an April letting. Structure #29, the Cruzen Road Bridge, has been selected as a candidate for reconstruct through the National Bridge Association. We should hear back within the next 60 days on it. The 3/4ton pickup has been ordered from Alcona Motors. Huron Pines did release all the plans for the 4 bridges in the Black River Water Shed. They will meet again next week. Currently they have it that all funds and projects be completed in 2024 and nothing has been ordered yet so they are looking to see what kind of extensions can be gotten. The two culverts will then be rated as bridges so it will increase our bridge infrastructure.

**PUBLIC COMMENT**

Superintendent Escareno wanted to clarify that he felt the crew did a fine job with two snow events back to back and all the trees.

Chris Scully addressed the board about a private individual off of Taylor and Quick Road plowing snow across the travel portion of Taylor road. Campbell will look at it.

**COMMISSIONER COMMENTS**

None

**ADJOURN**

Meeting adjourned at the call of the Chairman at 3:38pm until the next regular meeting which will be held on Wednesday, January 24, 2024 at 3:00pm

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Theodore Somers, Chairman

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Lori Grush, Administrative Assistant